**Flossmoor Community Church**

**Governing Board Minutes**

Monday, September 25, 2017 7 pm

2218 Hutchison Rd, Flossmoor

Members Attending: Dana Dolan, Karen Hoag, Scott Kappmeyer, Betty Jo Norby, Stephanie Poole, Chris Riedel, Phyliss Royster, Tim Sullivan, Shari Sweeney, Nils Wickstrom

Members Excused: Sue Detrick, Linda Gilley, Esther Jenkins, Deb Robertson

Staff Present: Pastor Fred, Jenny Sykes

OPENING PRAYER (Nils)

JOYS & CONCERNS were shared by the group

DEVOTION (Fred): We discussed the introduction to *The Welcoming Congregation* by Henry G. Brinton and discussed polarization in our community and beyond.

APPROVAL OF MINUTES from August 29, 2017 – The minutes were approved with revisions to those marked as excused who are actually no longer on the Board.

TREASURER’S REPORT (Chris Riedel)

Budget is in ok shape and is following historical patterns, with August generally a weaker month financially. Our budget was underfunded for this month by about $10,000. We were able to fund $6,000 of our outreach goal last month, and hope to meet the rest of our commitments by end of this calendar year.

PASTOR’S REPORT (Fred)

We continue to see more new families and visitors which is encouraging. The staff is working very hard to make sure our program year is off to a strong start. Laurel Hamilton has been installed to cover for Don while he continues on leave; he may be able to attend worship in October. The new stewardship campaign is in progress. Trip to Italy with Jan begins September 26, returning Oct. 7!

OLD/NEW BUSINESS

* Shari sent a sign-up sheet for the first 5th Sunday of PADS which is Oct. 29, and asked everyone on the Board to sign up for at least 2 dates (other 5th Sundays are in December and April) to help fill the volunteer schedule.
* Scott provided an update on Stewardship. The committee has been meeting weekly and working hard to get the campaign set. They are working to resolve a target figure and finish materials to support campaign.
* Shari discussed follow-up to Strategic Planning that has been done, and wondered about the level of awareness in the congregation around the work that has been done. Suggestions to spread awareness included mention in sermon, mid-year meeting in January, adult ed, brochure, and video on website. Next steps include putting together a plan to share more info between now and the mid-year meeting.
* Dana provided a recap of Flossmoor Fest activity. Several new visitors attended worship the following Sunday; community seemed very receptive to “Hands for Houston” and approx. $850 was raised through the Fest, lemonade stands and a block party. We will look in to promoting this through FFM and website.
* Shari reminded all members that they need to write their own monthly reports or respond in a timely fashion if their committee hasn’t had a meeting. She also asked all members to respond with their vote when an email vote is sent out.

ANNOUNCEMENTS

* World Communion Sunday this Sunday, October 1
* *Mully*, a feature film showing at Marcus Theaters in Chicago Heights Oct. 3-5, is an inspirational documentary about a hardworking man named Charles Mulli from Kenya who helped create a ministry that started to help orphans in the area have a safe place to live. Janet Bolton and Lori Tozer have reserved a block of tickets for $12.50 each, and would like to invite Governing Board to attend on October 4 at 7 pm.

CLOSING PRAYER (Shari)

ADJOURN 8:00 pm

**Report of the Nominating Committee**

**To the Governing Board**

**October 24, 2017**

Hopes

We will need to fill the following vacancies:

* Member, Congregational Life, for the term ending 2018 replacing Lisa Kaufmann
* Member, Lay Ministries, for the term ending 2018 replacing Chip Young
* Focus Elder, for term ending 2018 replacing Connie Natvig

Submitted by Karen Hoag, chair

**Report of the Board of Outreach**

**To the Governing Board**

**October 24, 2017**

Highlights

Margaret Epperson did a presentation to BOM on her summer-long work with the PADS guest who subsequently decided not to accept our offer to help him find permanent housing and work.

We continue to discuss ways to get the wider church community involved with our partner agencies.

Hopes

We still have not disbursed outreach grants to our two remaining recipients: Respond Now (10K) and Overflow Ministries (6.5K). We anticipate being able to do this using funds from September and October.

Submitted by Esther Jenkins, chair

**Report of the Board of Lay Ministries**

**To the Governing Board**

**October 24, 2017**

Highlights

The Board prepared for the October 22nd Inquirer’s Meeting from 11-1 p.m. in the Parlor, as well as New Member Sunday on October 29th.

The full Board of Lay Ministries will now work as a team to serve as a “Welcome Crew” for new members. This Board team will:

* Be the first to connect with and welcome new members.
* Seek new members out during fellowship time after worship to stay engaged and guide folks.
* Send monthly personal emails to new members, inviting them to attend church events.
* Host 3 “New Member Meetups” this year, including a January “Coffee & Conversation”, an April fellowship outing after worship and a May/June new member dessert. New members from the last 12 months will be invited to new member meetups.

Planning for a “FCC Host Fellowship & Training” event is underway, which is scheduled for Sunday November 12th from 11-12 p.m. in the Bell Chapel. The Board is inviting more than 40 loyal Sunday hosts, substitutes and those who expressed interest in hosting in the congregation survey to this program to reenergize our welcoming volunteers and reestablish best practices.

Hopes

The Board would like to collaborate with church staff to promote Advent programs on popular social media groups – and spread the word on special worship services and programs during this season.

**Report of the Board of Congregational Life**

**To the Governing Board**

**October 24, 2017**

Board of Congregational Life met on Monday, October 16

Highlights

* Summer Picnic/Potluck went well.  We appreciated the Fire Dept. bringing their truck for the kids.
* Treats for Kick-Off Sunday were well received, and the addition of the Krispy Kreme was gobbled up!

Hopes

* Planning for “Deck the Halls” on Sunday, Dec. 3 from noon – 2:30 pm.  This is an afternoon for all ages, to decorate the church, children make paper chains and other decorations to make our church “homey/family-like”.  $5/adult, $2 for child will allow us to order pizza, beverages and dessert.
* Wonder if Properties wants to tie in their “Hang the Crazy Lights” to this event?
* Discussed responsibility for mid-year meeting potluck, end of January.
* Preliminary planning for Winter/Spring Adult Event Trivia Night.

Submitted by Betsy Hanzelin, staff support

**Report of the FCC Foundation (FCCF)**

**To the Governing Board**

**October 24, 2017**

Highlights

Accomplished in the past month:

* Paid FCC for 2nd Quarter Operations Support of $15,664.26
* Reimbursed FCC for Facilities Plan Projects Community House Bathrooms and Roof; Carpets for Rooms on First and Second Floors as published in the October Narthex. Reimbursed Cost is $54,850

Discussed at the most recent meeting:

FCCF Quarterly Board Meeting on October 17 included 5 FCCF Class A Board Members ( Skip Hauser, Dick Davis, Walt Flor, Tom Sifner, Lois Glasgow) and 3 FCCF Class B Members ( Shari Sweeney, Chris Riedel, Fred Lyon, who are ex officio members) and the Bolton Group financial advisors, Janet and Barry Bolton.

* The Bolton’s provided the Annual Economic/Market Outlook; Comments about the Results, Risk Exposure and Investment of the FCC Foundation Assets; The Costs of Maintaining the Investments and a Dept. of Labor Regulatory Recent Requirements for Financial Advisory Firms.
* The Bolton’s and Lois Glasgow presented and the FCCF Board approved an improvement to the current Hendrickson Caring Ministries Fund’s Lincoln Life Insurance Annuity that will increase the size of the annuity/death benefit from the current $191,000 by 6% over the next 7years while using some of the$105,000 cash in this Fund to pay the $15,000 annual contribution to FCC. The $15,000 is currently used for support for the Assistant to Pastors of Pastoral Care (APPC).
* Elected Lois Glasgow, President; Dick Davis, Treasurer; Tom Sifner, Secretary.

Hopes

From the most recent meeting:

* Posted item in the November Narthex to educate FCC members and guests about the tax-deductible benefits of contributions to FCC and/or FCCF for year-end tax giving.
* From earlier meetings that are still to be accomplished:
* Coordination of Fund Raising Efforts by FCC and FCCF

Submitted by Lois Glasgow, President FCC Foundation

**Report of the Diaconate Board**

**To the Governing Board**

**October 24, 2017**

Highlights

* Accomplished in the past month: Update in the transfer notification process. Going forward office staff will notify Pat Mucklow and me at the same time by way of an email message. This change reduces the notification process to one (1) step and facilitates more timely contact with these in need of services.
* Board members elected to alter our meeting schedule and meet every other month at 11A.M. on the fourth Sunday. This change occurs with the understanding that special/call meetings may be needed and members agreed to reconvene on an as needed basis. Ministry reports will be submitted by email and are due by the third Sunday of each month.
* Ministry reports are as follows:
* Di King- from July to October 17,2017 sixty-five (65) meals have been provided to four (4) families. Report to be updated at the end of October. Lois Anthonisen has agreed to provide support with delivery of meals.
* Maurice Page reports monthly phone contact with six (6) families.
* Pat Princehorn reports that nineteen (19) cards have been sent to sick and shut-ins this reporting period. Pat will make contact with the office in order to secure an updated shut in list for use in distribution of cards for Thanksgiving.
* Lois Toolan -No memorial events to report.
* Special thanks to Shannon for floral delivery and to Pat Hindsley who continues as our recorder and other members for support of Board activities.
* Laurel Hamilton, Interim Pastoral Assistant attended our meeting of September 24,2017 and briefly shared information about her background and contact information. Going forward, Laurel will receive board minutes and contact information. Based on clarification from Pastor Fred, Laurel will be kept informed, but is not expected to attend Diaconate Board (10/19/17).

Hopes

* From the most recent meeting: additional volunteers for delivery of meals.
* From earlier meetings that are still to be accomplished: File of Life Emergency Notification, Development and Implementation of the Hospital/Emergency Visitation ministry and education. Work/progress continues in both areas.
* Our current meeting schedule is as follows: 2018 January, March, May, July, September, and November. Meetings will occur on the fourth Sunday of each month unless requested to convene a special call meeting.
* Review and assessment of goals from 2016-17 and identification of
* Goals for 2017-2018 is in progress.

Submitted by Phyliss Royster, chair

**Report of the Board of Christian Education**

**To the Governing Board**

**October 24, 2017**

Children’s Ministries – Katelyn Keller

We finished up our Creation lessons and are moving on to Abraham and Sarah in Children's. On 10/15, the 5th and 6th graders cooked and served dinner to our PADS guests while our 1st-4th graders learned about homeless children in America. We have Trunk or Treat coming up on 10/29 as well as a special Worship and Communion Class on for kids and parents on 11/5. We will be starting our rehearsals for the Nativity Pageant in November and will be performing it during service on 12/17. On 12/19, we have a community Caroling and Cookies events for everyone to enjoy.

Youth Department – Allison Billings

What we've been up to:  
- Our first Big Room of the year on 10/8. We had a decent turnout with 38 youth all together in the community house!   
- Our first Disciples & Soph’s retreats were this past weekend (10/13-10/15). It was VERY rainy at Tower Hill but all the youth had a great time being away. It's always a nice break for them to bond away from home.   
  
What we have coming up:  
- Youth Worship! Our groups will start planning for Youth Worship this Sunday (10/22) through 11/5. Youth Worship is on November 12th. We are still looking for people willing to be interviewed for our project. If you are interested, please email Allison at [abillings@fccfaithful.org](mailto:abillings@fccfaithful.org).   
- Disciples is serving PADS on Sunday 10/22.

Adult Education – Trina Hayes

Programs thus far have been well received. The Bible Study with Phil and Rebecca Courington was a hit and we hope to get them back to do more after Christmas. Upcoming programs include ones on Stewardship, Val Litchfield's personal journey to Lighthouse, and "A Bigger Table" discussion on being a welcoming church.

Weekday Preschool – Marji O’Leary

* Enrollment still at 118. All preschool classes currently full. The Parent/Toddler class that meets Thursday mornings in Fellowship Hall has been divided into two sections due to increased demand and there are still a few spots in the 2nd session
* Fall has arrived at Weekday Preschool! All of the classes went on Pumpkin Patch field trips in mid-October. The children took a hay ride to pick out their very own pumpkin and “visited” with the many different farm animals.
* “Let’s go to the Hop” … The children and their families rocked out in decorated socks at the preschool’s annual Sock Hop. It was a fun evening of dancing!
* Lunch Breaks have started with a Monday & Friday date offered this month.
* Fall clean-up is scheduled for Saturday, November 4, 9 – 11:00 a.m.
  + We welcome all volunteers! Grab a rake and join our hardworking crew of parents.
* New carpeting was installed in the preschool library.
* Halloween parties are scheduled for Monday and Tuesday, October 30 & 31.
* Look for the Great Bedtime Story gift box in the gathering Space in late November. We are working with the Pajama Project to collect PJs and Scholastic Books will match each pair of PJs collected with a new book.
* Marji continues to work with the South Suburban Chapter of Illinois AEYC Board as President-Elect, co-editing the newsletter, and the Public Policy and Advocacy co-chair. A Directors’ Network meeting was held in late September with a speaker answering questions on teacher credentialing. A Professional Development workshop for teachers was held in early October where our own Erin Keigher presented on Play and Language.
* Marji continues to attend NINPA meetings and serves on the board of directors. The September meeting focused on using the Universal Design for Learning in curriculum development.

Submitted by Linda Gilley, chair

**“No Report”**

Worship & Arts, Stephanie Poole-Byrd

Stewardship, Scott Kappmeyer