



Flossmoor Community Church

Where Christ is Central and Diversity is Cherished

COMMUNITY HOUSE USAGE FEES

- Active Church Members: \$60 per hour + \$100 deposit, due at time of reservation
- Non-Church Members: \$90 per hour + \$100 refundable security deposit, due at time of reservation

GUIDELINES AND AGREEMENT FOR USE

Flossmoor Community Church (FCC) welcomes those interested in sharing the use of the Community House. To proceed with arrangements for your party to use our facility, your group must agree to comply with the following guidelines and requirements:

- Only licensed vendors may serve alcoholic beverages.
- No scotch tape on walls, door frames or floors. Only drafting/painters tape is acceptable.
- There must be at least two adult chaperones for children/youth and teenage parties up to and including 30 guests, with another chaperone for each 15 additional guests. Guests should remain in the building, no gatherings in the parking lot or outside grounds.
- Basement and upper floor are off limits.
- Please keep doors closed except when loading and unloading.
- Thermostat is located on the stage wall behind the curtain. If it is necessary to change the temperature setting during our event, return it to its original position when leaving.
- Kitchen is not certified for cooking; it should be used only for staging.
- Return the room to its original condition at the end of your event. Please do not drag tables, equipment or furniture over the hardwood floors. Damages to the premises are the responsibility of the space sharer.
- There is a 3-hour minimum on Saturday and Sunday events.
- All events must end by 11:00 p.m. As a church located in the heart of suburban Flossmoor, we ask that the participants be respectful of our neighbors.
- Participants may not bring any weapons, explosives, illegal substances or tobacco to the Community House.
- FCC is not responsible for loss or damage to property belonging to the group's participants.
- FCC reserves the right to ask the group's participants to leave due to inappropriate, violent or destructive behavior.

I have read and agree to follow the guidelines, as stated above.

Signature of Responsible Party

Date

Printed Name

Phone Number

www.fccfaithful.org ~ 708-798-2800 x11 ~ jford@fccfaithful.org
Flossmoor Community Church 2218 Hutchison Road, Flossmoor, IL 60422
FCC Community House 847 Hutchison Road, Flossmoor, IL 60422